

Policy and Scrutiny

Open Report on behalf of Richard Wills, Director responsible for Democratic Services

Report to:	Adults Scrutiny Committee
Date:	29 June 2016
Subject:	Adults Scrutiny Committee Work Programme

Summary:

This item enables the Committee to consider and comment on the content of its work programme for the coming year.

Actions Required:

The Committee is invited to consider and comment on the work programme as set out in Appendix A to this report.

1. Background

The Committee's work programme for the coming year is attached at Appendix A to this report. The Committee is invited to consider and comment on the content of the work programme. Appendix B sets out a 'tracker' of previous items considered by the Committee since June 2013.

Also attached at Appendix C is a table of the key decisions contained in the Executive's forward plan, which relate to the remit of this Committee.

Work Programme Definitions

Set out below are the definitions used to describe the types of scrutiny, relating to the items on the Work Programme:

Budget Scrutiny - The Committee is scrutinising the previous year's budget, or the current year's budget or proposals for the future year's budget.

Pre-Decision Scrutiny - The Committee is scrutinising a proposal, prior to a decision on the proposal by the Executive, the Executive Councillor or a senior officer.

Performance Scrutiny - The Committee is scrutinising periodic performance, issue specific performance or external inspection reports.

Policy Development - The Committee is involved in the development of policy, usually at an early stage, where a range of options are being considered.

Consultation - The Committee is responding to (or making arrangements to) respond to a consultation, either formally or informally. This includes pre-consultation engagement.

Status Report - The Committee is considering a topic for the first time where a specific issue has been raised or members wish to gain a greater understanding.

Update Report - The Committee is scrutinising an item following earlier consideration.

Scrutiny Review Activity - This includes discussion on possible scrutiny review items; finalising the scoping for the review; monitoring or interim reports; approval of the final report; and the response to the report.

2. Conclusion

The Adults Scrutiny Committee is requested to consider and comment on the Work Programme.

4. Consultation

a) Policy Proofing Actions Required

This report does not require policy proofing.

5. Appendices

These are listed below and attached at the back of the report	
Appendix A	Adults Scrutiny Committee Work Programme
Appendix B	Adults Scrutiny Committee Tracker
Appendix C	Forward Plan of Key Decisions relating to Adults Scrutiny Committee

6. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Simon Evans, who can be contacted on 01522 553607 or by e-mail at simon.evans@lincolnshire.gov.uk

ADULTS SCRUTINY COMMITTEE

Chairman: Councillor Hugo Marfleet
 Vice Chairman: Councillor Rosie Kirk

29 June 2016 – 10.00 am		
Item	Contributor	Purpose
Workforce Issues in Residential and Nursing Homes and Other Care Settings (including Domiciliary Care)	Melanie Weatherley, Chairman of the Lincolnshire Care Association	Status Report
Adult Care Budget Outturn 2015-16	Steve Houchin, Head of Finance, Adult Care	Budget Scrutiny
Contract Management	Alina Hackney, Senior Strategic Commercial and Procurement Manager – People Services, Commercial Team.	Status Report
Day Care Services Re-Procurement	Alina Hackney, Senior Strategic Commercial and Procurement Manager – People Services, Commercial Team.	Pre-Decision Scrutiny <i>Executive Councillor Decision: 1 July 2016</i>
Transitional and Reablement Beds Block Purchase	Alina Hackney, Senior Strategic Commercial and Procurement Manager – People Services, Commercial Team.	Pre-Decision Scrutiny <i>Executive Councillor Decision: 29 June 2016</i>

7 Sept 2016 – 10.00 am		
Item	Contributor	Purpose
Day Centre Visits	Various Committee Members	Status Report
Adult Care – Quarter 1 Performance Information	Emma Scarth, County Manager, Performance, Quality and Development	Performance Scrutiny

7 Sept 2016 – 10.00 am		
Item	Contributor	Purpose
Adult Care – Quarter 1 Budget Monitoring	Steve Houchin, Head of Finance, Adult Care	Budget Scrutiny
Adults with Learning Disabilities – Items referred to in Local Account - Employment and Health Care	Justin Hackney, Assistant Director of Social Services – Specialist Adult Services	Status Report
Peer Review for Adult Care	Glen Garrod, Director of Adult Social Services	Status Report
Minutes of the Safeguarding Scrutiny Sub Group Meeting – 6 July 2016	Catherine Wilman, Democratic Services Officer.	Update Report

19 Oct 2016 – 10.00 am		
Item	Contributor	Purpose
Service Developments for Carers	Jane Mason, County Manager, Carers Representative from Carers First.	Update Report
Care Quality Commission Update	Deanna Westwood Inspection Manager, Care Quality Commission	Update Report
Delayed Transfers of Care	Lynne Bucknell, County Manager, Special Projects and Hospital Services Nicola Tallent, Senior Engagement Officer, Healthwatch Lincolnshire	Status Report
Adult Care ICT Support	Judith Hetherington Smith, Chief Information and Commissioning Officer	Update Report

19 Oct 2016 – 10.00 am		
Item	Contributor	Purpose
Customer Satisfaction for Adult Care	Emma Scarth, County Manager, Performance, Quality and Development	Performance Scrutiny

30 Nov 2016 – 10.00 am		
Item	Contributor	Purpose
Sensory Impairment Service – Provider Perspective	Representatives from: <ul style="list-style-type: none"> • Action on Hearing Loss • Lincoln and Lindsey Blind Society • South Lincolnshire Blind Society 	Status Report
Adult Care – Quarter 2 Performance Information	Emma Scarth, County Manager, Performance, Quality and Development	Performance Scrutiny
Adult Care – Quarter 2 Budget Monitoring	Steve Houchin, Head of Finance, Adult Care	Budget Scrutiny
Wellbeing Service	Tony McGinty, Consultant in Public Health	Update Report
Minutes of the Safeguarding Scrutiny Sub Group Meeting – 28 September 2016	Catherine Wilman, Democratic Services Officer.	Update Report

11 Jan 2017 – 10.00 am		
Item	Contributor	Purpose
Adult Care Budget Proposals 2017-18	Steve Houchin, Head of Finance, Adult Care	Budget Scrutiny

22 Feb 2017 – 10.00 am		
Item	Contributor	Purpose

22 Feb 2017 – 10.00 am		
Item	Contributor	Purpose
Adult Care – Quarter 3 Performance Information	Emma Scarth, County Manager, Performance, Quality and Development	Performance Scrutiny

Adults Scrutiny Committee - Work Programme Tracker

Topics	2013				2014					2015					2016																	
	12 June	24 July	27 Sept	30 Oct	27 Nov	24 Jan	26 Feb	9 Apr	2 May	4 June	30 Jul	1 Oct	26 Nov	23 Jan	25 Feb	1 Apr	27 May	8 July	9 Sept	28 Oct	9 Dec	22 Jan	24 Feb	6 Apr	25 May	29 June	7 Sept	19 Oct	30 Nov	11 Jan	22 Feb	
Adult Care – Strategic Items			✓						✓																							
Adult Care Local Account																					✓											
Adult Care Market Position Statement																				✓												
Adult Care Seasonal Resilience																									✓							
Advocacy Re-commissioning				✓																												
Autism Items		✓												✓																		
Better Care Fund Items														✓	✓					✓				✓								
Care Bill / Care Act 2014 Items						✓					✓					✓				✓												
Care Quality Commission Items							✓	✓												✓					✓							
Carers Strategy and Related Items			✓							✓			✓																			
Information Technology										✓																						
Community Support / Home Care															✓							✓										
Contributions Policy – Non-Residential Care																	✓			✓												
Day Services Items							✓					✓											✓									
Deferred Payment Agreements																			✓													
Dementia Related Items						✓																										
Extra Care Housing											✓						✓															
Healthwatch Items									✓														✓									
Hospital Discharge Arrangements	✓																															
Independent Living Team					✓																											
Integrated Community Equipment Services			✓									✓																				
Learning Disability Items									✓																							
Lincolnshire Assessment and Reablement					✓														✓							✓						
Mental Health Items													✓	✓																		
My Choice My Care Website				✓																												
Neighbourhood Teams																			✓													
Personalisation			✓								✓																✓					
Procedures Manual									✓																							
Quality Assurance Items			✓			✓																										
Residential Care Items												✓			✓																	
Safeguarding Adults						✓														✓				✓								
Seasonal Resilience																										✓						
Sensory Impairment Service																					✓											
Staff Absence Management				✓																												
Wellbeing Service & Related Items		✓					✓			✓						✓						✓										
RECURRING STANDARD ITEMS																																
Adult Social Care Outcomes Framework	✓											✓																				
Budget Items	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Quarterly Performance	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Safeguarding Sub Group Minutes	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

LIST OF PLANNED EXECUTIVE KEY DECISIONS RELEVANT TO THE ADULTS SCRUTINY COMMITTEE

MATTER AND DATE FOR DECISION AND	REPORT TYPE	DECISION MAKER	PEOPLE/ GROUPS CONSULTED PRIOR TO DECISION	HOW AND WHEN TO COMMENT PRIOR TO THE DECISION BEING TAKEN	DIVISIONS AFFECTED
Block Purchasing of Residential Beds 29 June 2016	Exempt	Executive Councillor: Adult Care, Health and Children's Services		Commercial and Procurement Manager - People Services Tel: 01522 554070 Email: alexander.craig@lincolnshire.gov.uk	All
Day Care Services Re-Procurement 1 July 2016	Open	Executive Councillor: Adult Care, Health and Children's Services	Commercial Team – People Services Management Team, Glen Garrod, Adult Care DMT	Senior Commercial and Procurement Officer Linda.Turnbull@lincolnshire.gov.uk Tel 01522 553672	All